

TAPA Spring Retreat Registration Form

March 29 - March 31, 2017

Fall Creek Falls State Park

Registration deadline is Friday, March 24th; Payment deadline is Thursday, March 30th.

Name: _____
 Title: _____
 Employer: _____
 Preferred Mailing Address: _____
 City, State, Zip: _____
 E-mail Address: _____
 Business Phone: () _____
 Business Fax: () _____

FULL REGISTRATION (includes Thursday lunch, dinner, and social; Friday breakfast and lunch; breaks Thursday and Friday)

Choose one:	APA Member/Chapter Only Member	\$	110.00
	Non-member	\$	135.00
	Planning Commissioner/Elected Official	\$	80.00
	Student	\$	65.00

ONE DAY ONLY REGISTRATION

THURSDAY ONLY (includes breakfast, lunch & dinner)	\$	75.00
FRIDAY ONLY (includes breakfast)	\$	60.00

Enter Total:

Enter amount here:	
Enter Total:	\$ -

**PLEASE CALL THE STATE PARK TO RESERVE A HOTEL ROOM.
 1-800-250-8610 or 423-881-5241**

TAPA will NOT make your hotel reservations with your registration.
 Please let the State Park know that you are attending the TAPA Conference.

To Register, please e-mail or fax this form as soon as possible to Lynn Tully
 Email: lynntully@kingsporttn.gov
 Fax: 423.229.9318

Then, mail a copy of this form (keep one for your records) plus your payment to:
 City of Kingsport
 Attn. Lynn Tully
 225 W. Center Street
 Kingsport, TN 37660-4265
MAKE ALL CHECKS PAYABLE TO TAPA

If you would like to pay by credit card, please let Chuck Downham (cdownham@leainc.com) know and he will send you an invoice via PayPal.

If you have questions, please contact either Lynn Tully at 423.229.9319 (lynntully@kingsporttn.gov) or Doug Demosi at 615.898.7730 (ddemosi@rutherfordcountytn.gov)

All cancellations must be received by e-mail at lynntully@kingsporttn.gov or by fax to 423-229-9318. Cancellations received by March 10, 2017 will be eligible for a refund minus a \$25 processing fee. Cancellations received after March 10, 2017 will not be refunded. If you register without paying and do not attend, you will be charged the full conference rate unless you notify TAPA as outlined above. With prior notification, you may substitute a different name for your registration, should you become unable to attend. Appeals may be made to the Executive Committee for emergency situations.