TAPA Spring Retreat Registration Form

March 27 - March 29, 2018 Montgomery Bell State Park

Registration deadline is Friday, March 23rd; Payment deadline is Thursday, March 29th.

Name: _____

Title: _____

Employer: _____

Preferred Mailing Address: _____

City, State, Zip: _____

E-mail Address: _____

Business Phone: ( ) _____

Business Fax: ( ) _____

				Enter amount here:
FULL REGISTRATION (includes Wednesday breakfast, lunch, dinner, and social; Thursday breakfast; breaks Wednesday and Thursday)				
Choose one:	APA Member/Chapter Only Member	$	110.00	
	Non-member	$	135.00	
	Planning Commissioner/Elected Official	$	80.00	
	Student	$	65.00	
ONE DAY ONLY REGISTRATION				
	WEDNESDAY ONLY (includes breakfast, lunch & dinner)	$	75.00	
	THURSDAY ONLY (includes breakfast)	$	60.00	
		Enter Total:		**$ -**

PLEASE CALL THE STATE PARK TO RESERVE A HOTEL ROOM.

1-800-250-8613 or 615-797-9052

TAPA will NOT make your hotel reservations with your registration.

Please let the State Park know that you are attending the TAPA Conference (Use Group Code 8894).

To Register, please e-mail or fax this form as soon as possible to Lynn Tully

Email: lynntully@kingsporttn.gov

Fax: 423.229.9318

Then, mail a copy of this form (keep one for your records) plus your payment to:

City of Kingsport

Attn. Lynn Tully

225 W. Center Street

Kingsport, TN 37660-4265

MAKE ALL CHECKS PAYABLE TO TAPA

If you would like to pay by credit card, please let Doug Demosi (ddemosi@rutherfordcountytn.gov) know and he will send you an invoice via PayPal.

If you have questions, please contact either Lynn Tully at 423.229.9319 (lynntully@kingsporttn.gov) or Doug Demosi at 615.898.7730 (ddemosi@rutherfordcountytn.gov)

All cancellations must be received by e-mail at lynntully@kingsporttn.gov or by fax to 423.229.9318. Cancellations received by March 9, 2018 will be eligible for a refund minus a $25 processing fee. Cancellations received after March 9, 2018 will not be refunded. If you register without paying and do not attend, you will be charged the full conference rate unless you notify TAPA as outlined above. With prior notification, you may substitute a different name for your registration, should you become unable to attend. Appeals may be made to the Executive Committee for emergency situations.